

STATE THEATRE PRIVATE RENTAL SCREENING

Starting 12/21/2020

capacity = up to 26 people

BASE RENTAL FEE: \$125 per hour (3 hour minimum)

BASE RENTAL INCLUDES:

one (1) Manager

Normal custodial services (extra cleaning fees may apply)

Film screening of a film of your choice

Film License Fee – Additional license fees may apply

* COVID-19 Notification Warning

We have taken enhanced health and safety measures for you and our other personnel. Please follow all posted instructions while visiting the Theater. An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness or death. According to the Centers for Disease Control and Prevention, senior citizens and guests with underlying medical conditions are especially vulnerable. By visiting the Theater, you voluntarily assume all risks related to exposure to COVID-19. Help keep each other healthy.

Rental Policies:

- Michigan Theater Foundation will have a staff member provide a Health Screening (screening questions and temperature check with contactless thermometer) prior to entry into the building. The entry point is the front entrance to the State Theatre. Responses will be recorded on a master list of event attendees in order to facilitate any future or potential contact tracing. Personnel who refuse to participate in the questionnaire will be denied entry.
- We are safely opening up the State Theatre for rentals based on the latest announcement from the Michigan Department of Health and Human Services (MDHHS). Based on this guidance, masks must be worn at all times (even in your seat), and no food or drink is permitted. A disposable mask will be available for anyone arriving without one.
- Proper social distancing will be enforced within the theater and in the lobby areas.
- Date holds are taken on a first-come basis.
- Deposit of \$125 due upon signing of agreement. Balance of fee due one week prior to event date. Cancellation by 15th day of the month prior to month of the event receives full refund of deposit.
- Contact **Patty Havey** at email at phavey@michtheater.org or (734) 668-8397 ext. 21 for more information or to reserve the Theater.